

# First Visit Checklist

Preparing for your first appointment at Head and Neck Multidisciplinary Clinic at Northwestern Memorial Hospital can be overwhelming. You may want to consider bringing:

- Driving and parking directions provided
- A small notebook for writing notes and questions
- Comfortable clothing, shoes and something to keep you warm, such as a sweater or jacket
- A laptop or mobile device. You can use our free wireless network
- Snacks and drinks. We also have many places to eat and find refreshments on campus.
- A book or a magazine to read

**Remember to bring:**

- Valid photo identification
- Insurance card
- Pharmacy contact information

**In addition, please bring your medical records:**

- Office visit notes from previous provider
- If a biopsy was done in the past 6 months, the pathology report
- If you had any imaging in the past 6 months (CT scan, MRI scan, PET scan):
  - Bring the report of the scan
  - Bring a disc of the imaging

**If possible, please send medical records prior to the appointment by mail or fax**

Mail: Head and Neck Multidisciplinary Clinic  
675 N St. Clair St. Galter 15-200  
Chicago, IL 60611

Fax: 312-695-6298