Important Information

EMT Licensure Renewal Requirements Include:

- 1. A signed child support declaration (renewal notice).
- 2. A total of 120 hours of approved continuing medical education, seminars and workshops, addressing both adult and pediatric care.
- 3. A copy of your current cardiopulmonary resuscitation certification for health care providers.
- 4. Approval by the EMS medical director.

Note: If you are an independent, you also must complete an EMS independent renewal application. Your renewal request will be reviewed by the Illinois Department of Public Health, Division of EMS and Highway Safety. The EMS independent renewal application can be found on our Web site at www.idph.state.il.us/ems.

The Illinois Department of Public Health, Division of EMS and Highway Safety, is committed to providing quality service to all EMS professionals licensed in the state of Illinois. If you have any questions regarding your EMT license, you may contact the EMS licensure staff at 217-785-2080.

Illinois Department of Public Health Division of EMS and Highway Safety 500 East Monroe Street, Fifth Floor Springfield, Illinois 62701

> Phone: 217-785-2080 Fax: 217-524-0966 www.idph.state.il.us/ems

State of Illinois Illinois Department of Public Health

EMS License Renewals





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	ILLINO(S DEPARTMENT OF PUBLIC HEALTH Engranov Model Suders and Hohaw Serios		
	Renewal Notic		
	EMT - License	Due Date	ID Number:
	The following statement must be completed, instructions are at the bottom of the page. I HEREBY CERTIFY, UNDER PENALTY OF PERJURY, THAT:		NamalAddress Change Name Address Conj, Simo, 20 ^o RETURN FORM TO YOUR, EMERGENCY
LAM MORE THAN 20 DAYS		TH CHILD SUPPORT REMENTS DAYS DELINQUENT IN COMPLYING ERED CHILD SUPPORT ORDER	
	I DO NOT HAVE TO PAY CHILD SUPPORT		
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How do I	Failure to so certify shall result in denial of the renewal. Making a table statement shall subject the applicant to contempt of court (5 LCS 100/10-65(c)).		Penewals ONLY, Send to: Illinois Department of Public Health
	Required Information		Division of Emergency Medical Systems and Highway Safety 500 E. Monroe S., Bh Floor
F 1 4 T	Date of Birth:	Day Year	Soli s. Monroe St., ett Hoor Springfeid, IL 62701
renew my EMT	Driver's License #:		
	Social Security #:		
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license if i am	License, permit, certification or registration will be mailed when eligibility has been established.		
	KEEP THIS PORTION FOR YOUR RECORDS linois Department of Public Health Emergency Medical Systems and Histway Safety Renewal Notice		
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Sixty days prior to the expiration date on your license, you will receive a renewal notice form in the mail from the Illinois Department of Public Health. You must complete this form in its entirety and return it to your EMS system coordinator. Your EMS system coordinator and medical director will review your continuing education hours and determine if you meet the requirements for renewal.

How do I renew my EMT license if I am an independent?

Sixty days prior to the expiration date on your license, you will receive a renewal notice form in the mail from the Illinois Department of Public Health. You must complete this form in its entirety and contact the Division of EMS by telephone at 217-785-2080. The department's licensure clerks will then refer you to the regional EMS coordinator in your area to process an independent renewal request.

What will happen if I allow my EMT license to expire?

Once your EMT license expires, you will have 60 days from that expiration date to pay a \$50.00 late fee and renew your license. If you fail to renew your license within 60 days after the expiration date, you will be required to reapply for licensure, complete the training program, pass the test, and pay the fees as required for initial licensure. It is important to maintain your current EMT license through the renewal process.

I need more time to complete my continuing education requirements, but my license is due to expire soon. How can I maintain my license?

Depending on the number of continuing education hours you currently have, your EMS medical director may grant you an extension of your license. You must submit your application for extension before the expiration date on your license. If you are affiliated with an EMS system, you must forward the extension application to your resource hospital. If you are an independent, you must forward the application to the Illinois Department of Public Health, Division of EMS, Submitting an application is not a guarantee that your license will be extended. Your EMS medical director will be the approving authority to determine if your license will be extended.

I will not be functioning as an EMT for a lengthy period of time. How do I place my license in inactive status?

You must request, in writing, to be placed on inactive status. If you are affiliated with an Illinois EMS system, the request will be made to your EMS medical director. If you are an independent, your request will be made to the Illinois Department of Public Health, Division of EMS (the address is on the back of this brochure).

How do I update my address on my license?

If you are affiliated with an Illinois EMS system, you must contact your EMS system coordinator to change your address. If you are an independent, you may contact the Illinois Department of Public Health, Division of EMS (contact information is on the back of this brochure).

How do I change my name on my license?

If you are affiliated with an Illinois EMS system, you must contact your EMS system coordinator to change your name. If you are an independent, you may contact the Illinois Department of Public Health, Division of EMS (contact information is on the back of this brochure).

How do I obtain EMS and Highway Safety licensure forms?

Our extension application form, EMT reciprocity application, independent renewal application, and inactive/reactivation application can be found on our Web site at www.idph.state.il.us/ems. If you do not have access to the Internet, you may call 217-785-2080 and request a form be mailed to you.

